

**CENTRE FOR NURSING STUDIES
BN (COLLABORATIVE) PROGRAM**

MEMORANDUM

TO: **Year 2 BN Students (Class 2022)**
FROM: Denise Waterman, Registrar, Room 1132, Telephone 777-8171, email dwaterman@mun.ca
DATE: June 21, 2019
RE: **Fall Semester Registration**

.....

REGISTRATION

Advance registration for fall commences July 16, 2019. Attached are two class schedules for the Fall Semester – Thursday/Friday clinical.

*****IMPORTANT******To avoid problems with registration, **please register for your courses in the following order: 1) NURS 2003, 2) NURS 2004, 3) NURS 2015, 4) NURS 2515 using one of the course registration combinations listed below or at the bottom of the class schedules.**

Thursday/Friday Clinical

➤ **NURS 2003, 030-42393 or 031-43262, NURS 2004, 030-44112, NURS 2015, 030-70527 or 031-70529 and NURS 2515, 030-70531 or 031-70556**

OR

➤ **NURS 2003, 030-42393 or 031-43262, NURS 2004, 031-44117, NURS 2015, 030-70527 or 031-70529 and NURS 2515, 032-70558 or 033-70560**

Significant effort has been taken to ensure the timetable is without registration clashes. If you do not follow the above combinations, (if you try to mix and match) you will create timetable clashes for both you and your classmates. You will, therefore, be asked to drop your nursing courses and reregister using one of the combinations.

There are separate memos enclosed regarding:

- NURS 2004 Lab Options
- NURS 2515 (Health Alterations I: Theory) orientation dates and times

Note: Lectures begin Wednesday, September 4TH depending on your individual schedule.

If you need further clarification or experience trouble with registration, please call the Help Line at the Office of the Registrar at MUN (864-4442, 864-4445); or the Centre For Nursing Studies – Denise Waterman, Registrar - 777-8171, email dwaterman@mun.ca.

Important Reminder: You are responsible for ensuring your CPR-HCP certificate is current (within 12 months). You will be asked to provide a **photocopy** of your certificate prior to commencement of clinical practice.

Thank you and enjoy your summer vacation!

**Centre for Nursing Studies
Bachelor of Nursing (Collaborative) Program
Fall 2019 Schedule - Year 2 (Class 2022)
Thursday and Friday Clinical**

Schedule for Clinical Week

Monday	Tuesday	Wednesday	Thursday	Friday
09:00 – 10:15 NURS 2003 Lec (all sections)	13:00 – 14:15 NURS 2004 Lec (all sections)	09:00 – 10:15 NURS 2015 Lec (All Sections)	Clinical (8 hours) NURS 2515 030 & 031 Clinical starts week of September 5th	
10:30 – 11:45 NURS 2004 Lec (all sections)	14:30 – 15:45 NURS 2003 Lec (all sections)			
13:00 – 14:15 NURS 2015 Lec (all sections)				
14:30 – 16:00 NURS 2003 Tutorial 030 and 031				

Schedule for Lab Week

Monday	Tuesday	Wednesday	Thursday	Friday
09:00 – 10:15 NURS 2003 Lec (all sections)	09:00 – 10:50 NURS 2004 Lab 030 44112 Starts week of Sept 9th	09:00 – 10:15 NURS 2015 Lec (All Sections)	09:00 – 10:50 NURS 2515 Lab 030 Labs start week of Sept 9th	09:00 – 10:50 NURS 2515 Lab 030 Labs start week of Sept 9th
10:30 – 11:45 NURS 2004 Lec (all sections)	13:00 – 14:15 NURS 2004 Lec (all sections)	10:30 – 12:20 NURS 2004 Lab 030 44112 Starts week of Sept 9th	11:00 – 12:50 NURS 2515 Lab 031 Labs start week of Sept 9th	11:00 – 12:50 NURS 2515 Lab 031 Labs start week of Sept 9th
13:00 – 14:15 NURS 2015 Lec (all sections)	14:30 – 15:45 NURS 2003 Lec (all sections)			
14:30 – 16:00 NURS 2003 Tutorial 030 and 031				

IMPORTANT NOTE: COURSE REGISTRATION COMBINATIONS

Students registering for NURS 2004-030-44112 must register for NURS 2515 030-70531 **OR** NURS 2515-031-70556.

**Centre for Nursing Studies
Bachelor of Nursing (Collaborative) Program
Fall 2019 Schedule - Year 2 (Class 2022)
Thursday and Friday Clinical**

Schedule for Clinical Week

Monday	Tuesday	Wednesday	Thursday	Friday
09:00 – 10:15 NURS 2003 Lec (all sections)	13:00 – 14:15 NURS 2004 Lec (all sections)	09:00 – 10:15 NURS 2015 Lec (All Sections)	Clinical (8 hours) NURS 2515 032 & 033 Clinical starts week of September 12^h	
10:30 – 11:45 NURS 2004 Lec (all sections)	14:30 – 15:45 NURS 2003 Lec (all sections)			
13:00 – 14:15 NURS 2015 Lec (all sections)				
14:30 – 16:00 NURS 2003 Tutorial 030 and 031				

Schedule for Lab Week

Monday	Tuesday	Wednesday	Thursday	Friday
09:00 – 10:15 NURS 2003 Lec (all sections)	09:00 – 10:15 NURS 2004 Lab 031 44117 Starts week of Sept 16th	09:00 – 10:15 NURS 2015 Lec (All Sections)	09:00 – 10:50 NURS 2515 Lab 032 Labs start week of Sept 16th	09:00 – 10:50 NURS 2515 Lab 032 Labs start week of Sept 16th
10:30 – 11:45 NURS 2004 Lec (all sections)	13:00 – 14:15 NURS 2004 Lec (all sections)	10:30 – 12:20 NURS 2004 Lab 031 44117 Starts week of Sept 16th	11:00 – 12:50 NURS 2515 Lab 033 Labs start week of Sept 16th	11:00 – 12:50 NURS 2515 Lab 033 Labs start week of Sept 16th
13:00 – 14:15 NURS 2015 Lec (all sections)	14:30 – 15:45 NURS 2003 Lec (all sections)			
14:30 – 16:00 NURS 2003 Tutorial 030 and 031				

IMPORTANT NOTE: COURSE REGISTRATION COMBINATIONS

Students registering for NURS 2004-031-44117 must register for NURS 2515 032-70558 **OR** NURS 2515-033-70560.

**CENTRE FOR NURSING STUDIES
BN (COLLABORATIVE) PROGRAM**

MEMORANDUM

TO: **Year 2 Students (Class 2022)**
FROM: Anne Marie Tracey, Associate Director, Lorna Walsh, Years 1 & 2 Coordinator
and Denise Waterman, Registrar
DATE: June 21, 2019
RE: **General Guidelines/Information**

.....

1. Academic Regulations: CNS Student Handbook & Memorial University Calendar

Students should become familiar with the General University Academic Regulations (Undergraduate) and the Nursing Program Academic Standards and Promotions and other regulations. These are available on line at www.mun.ca. As well, the CNS Student Handbook contains critical information that you will need to refer to on a regular basis. Any updates to the handbook will be distributed in September. It is also available on line at www.centrefornursingstudies.ca.

2. Focus Group Information

As part of our continuing efforts to improve the BN (Collaborative) Program, we regularly conduct focus groups with students. We are interested in hearing your feelings and opinions in relation to the BN Program so that we can make changes that will hopefully result in improvements. We attempted to hold focus groups with each class in the BN Program in the winter semester 2019 but because of busy class schedules, many students were not able to attend. Therefore we are looking for volunteers to attend a focus at the beginning of the semester. We have developed some questions to help guide the session. All responses will be kept confidential (no names will be linked to any responses). Sessions will last approximately 50 minutes and **lunch will be served**. The Date for the Focus Group is: **Monday, September 9, 2019 at 12:00 in Room 126**.

If you are able to attend, please respond to me directly at michele.power@mun.ca
Thank you so much for considering this request.

3. ATI Information

A separate memo is enclosed regarding ATI Resources.

4. Verification of Enrollment Forms

Please note that when BN students require letters to confirm their enrollment in the Program, they can be provided by the CNS Registrar, however, documents requiring the Memorial University seal must be obtained from the Registrar's Office at Memorial University.

5. **Travel and Vacation Plans (Important Dates, DO NOT book any trips during these times)**

- a) Students are reminded that final exams for the 2019-2020 academic year are scheduled as follows:

Fall 2019 Examinations begin on Wednesday, December 4th and end on Friday, December 13th.

Supplementary exams will take place on Friday, January 3rd, 2020. (Thursday, January 2nd if required)

Classes for the winter 2020 Semester begin on Monday, January 6, 2020.

- b) Year 2 students are reminded that the three-week Extended Clinical Practice Course (NURS 2520) is completed after the winter 2020 Exam schedule and is completed over a three-week timeframe just before the start of Spring Semester. **This course runs from April 20 – May 10, 2020.**

STUDENTS SHOULD NOT MAKE TRAVEL OR VACATION PLANS THAT CONFLICT WITH THESE PROGRAM REQUIREMENTS.

6. **CNS Student Name Tag and/or Photo ID**

If you need a replacement nametag and/or photo ID, you will need to reorder one. To do this, please see Tina Norman, Room 1111 to order and Brenda Haines Room 1032, 10th floor to pay. The cost for a nametag is \$10 and a photo ID is \$5. Pre-payment will be required.

7. **Lockers**

Locker Application Forms will be available from the Operations Officer in the Mailroom. Locker assignments will be posted within a couple of weeks following commencement of the semester.

8. **CNS Parking Permits for the 2019-2020 Academic Year**

A limited number of parking permits will be made available to students in each year/program. A parking permit does not guarantee a parking place. There will be a random draw for parking permits.

These permits will be valid only for the student parking lot. The cost is \$10.00 and the permit will be valid from September 2019 – August 2020.

A permit application will be available from the Operations Officer during regular mailroom times. You will need to provide the vehicle model, color and license plate number before a permit can be issued. If paying by cash, please have the exact change.

9. **Fall Semester Courses**

The NURS 2003, NURS 2004, NURS 2015 and NURS 2515 Course registration combinations outlined in the Fall Registration Information memo from Denise Waterman, **MUST** be followed by all students. This has been carefully planned to accommodate alternate weeks of lab and clinical and to prevent potential timetable clashes. If you do not follow this combination, you will create timetable clashes for yourself and/or others and you will be asked to re-register.

Lectures commence Wednesday, September 4th depending on your individual schedule.

If for any reason you are NOT planning to register for nursing courses in the Fall Semester, please contact Denise Waterman (Phone 709-777-8171; e-mail dwaterman@mun.ca; fax 709-777-8177).

10. **Pre-Clinical Placement Requirements**

All documents must be on file and up to date prior to beginning clinical. Students who have items outstanding will be contacted prior to commencement of clinical.

You are reminded that your CPR-HCP (health care provider) certificate must be current and recertified every **12 months**. You must submit a **photocopy** of a valid certificate prior to clinical. **Please keep the original for your files.**

11. **ARNNL Scholarships (effective September 1, 2019 name will change to The College of Registered Nurses of Newfoundland and Labrador)**

Two scholarships are available from ARNNL to students enrolled in Year 2 of the basic BN program.

- **Bachelor of Nursing Program Scholarship** (one \$1,000 awarded annually to a full-time student in second year of the program).
- **Flo Hillyard Memorial Scholarship** (one \$1,000 awarded annually to a full-time student enrolled in second year). Please note: Only a single applicant from each school can be nominated as a candidate for consideration by the ARNNL scholarship committee for this award.

Information and applications related to all ARNNL scholarships may be obtained by visiting the ARNNL website, www.arnnl.ca; choose Trust & Scholarships from the menu.

Don't miss this opportunity for educational financial support if you feel you could be a candidate for one of these scholarships.

Have a Safe and Happy Summer.

Anne Marie Tracey
anne.marie.tracey@mun.ca

Lorna Walsh
lorna.walsh@mun.ca

**Centre for Nursing Studies
Memorial University School of Nursing
Western Regional School of Nursing**

TO: BN Students (BN2, BN3, BN4 and Second Year Fast Track)

FROM: Associate Dean/Directors, Schools of Nursing

DATE: June 24, 2019

RE: **ATI Integration 2019 – 2020**

In order to prepare students for the NCLEX-RN[®] Exam, the three Schools of Nursing (CNS, MUNSON & WRSON) have endorsed the Assessment Technologies Institute (ATI) Nursing Education Learning System resources. ATI, A Kansas-based company, specializes in e-learning products such as online assessments, tutorials and remediation tools designed to prepare nursing students for the NCLEX-RN[®] Exam. Specifically, the three Schools of Nursing will be utilizing ATI's Comprehensive Assessment and Review Program.

Please note that it is mandatory for students to purchase these resources, as they include the comprehensive exam required at the end of the BN (Collaborative) program prior to students writing the NCLEX-RN[®] Exam (as per School of Nursing Section 4.1 General Regulations – in the Memorial University Calendar 2019 – 2020). Failure to purchase these resources means that students will not be able to write the NCLEX-RN[®] Exam.

We recognize that the purchase of ATI resources is a “beyond tuition” program cost, however, we remain committed to providing students every opportunity for success and have been very satisfied with the success so far of students who have consistently used ATI.

Registration is now open. In order to access the materials available, students must register with ATI by September 16, 2019. Please note that students registering after this date will be charged a late registration fee of \$35 US.

Registration information, payment codes and costs are available as a second attachment to this e-mail.



Your cohort has been set up to use ATI's online payment system. Use the following steps to make your payment for this semester.

1. Navigate to the ATI website at <http://student.atitesting.com>.
2. Enter your Username and Password in the Sign-in Box on the right hand side of the screen. If you do not already have an ATI Username, click on 'Create an Account' below the password box.
3. **On your My Account page, confirm the school you are attending is chosen under Institution Info. Your Institution should be listed as Centre for Nursing Studies.**
4. Click on the "My Purchases and Payments" tab on the top of your My Account page. Enter the Payment and Cohort Code shown below:
Payment Code: 0129078
Cohort Code: 0522
Amount Due: \$172.50
5. Payments must be made before midnight on September 18, 2019 (Eastern time zone) to avoid a late payment fee of \$35.00. If you have missed the payment deadline you can still make your payment by following the steps above.

The system will not allow you to access any ATI online materials or exams until the order is submitted.

This payment must be made via credit or debit card. ATI does not take your payment information over the phone. ATI does not offer returns, refunds or credits once the payment is made.

Please don't hesitate to contact our Customer Service Department at 800.667.7531 if you need additional information.

Thanks,

Assessment Technologies Institute®, LLC

This document is intended for Instructors/Directors to hand out or email to students.

**CENTRE FOR NURSING STUDIES
BN (COLLABORATIVE) PROGRAM**

MEMORANDUM

TO: Year 2 Students (Class 2022)
FROM: Lorna Walsh and Allan Anstey, NURS 2004 Course Leaders
DATE: June 24, 2019

RE: NURS 2004 Lab Options

.....

**PLEASE NOTE: LABS BEGIN TUESDAY, SEPTEMBER 9th FOR SECTION 30
LABS BEGIN TUESDAY, SEPTEMBER 16TH FOR SECTION 31**

There are two options for lab preparation as outlined below. Please note lab activities will be identical. Students must decide in advance of the first lab which option they will choose and purchase the appropriate resource.

Option A – ATI and ATI Quizzes

Students choosing this option will purchase the following ATI resource from the ATI Online Store:

Assessment Technologies Institute Inc. (2013). *Dosage calculation and safe medication administration 2.0* (**students will select the preferred method of calculation when purchasing – Dimensional Analysis, Desired over Have Method or Ratio and Proportions Method**)

Calculation lab preparation will consist of completing ATI Modules assigned for each lab. There are calculation tests at the end of each module. These tests must be completed prior to the end of the week in which they are assigned. Students may write the weekly pretest for additional practice but it is the calculation tests at the end of each module that have a course weighting of 5%

Option B – Gray Morris & Brown (2017) and In-Lab Pretests

Students choosing this option will purchase the following text:

Gray Morris, D.C. (2017). *Calculate with confidence* (1st Canadian ed.). Milton ON: Elsevier.

Calculation lab preparation will consist of readings in the text and completion of practice problems. Weekly pretests, written at the beginning of labs, will have a course weighting of 5%.

Additional information will be provided during the first NURS 2004 class.



Tutorial IDs and Passwords

Date: 6/14/2019 10:01:54 AM
To: Centre for Nursing Studies
Cohort: 0522
Product ID: CDN005936528

Listed below are the IDs and Passwords needed to access tutorials.

Tutorial ID / Access Key	Tutorial Password / Access Code	Tutorial Name	# of Students
TUT538254	14Y7A	Dosage Calculation 2.0: Dimensional Analysis	0
TUT538252	14M4B	Dosage Calculation 2.0: Desired Over Have	0
TUT538253	14S5D	Dosage Calculation 2.0: Ratio and Proportion	0

To access a tutorial on the ATI Web site, click on the "My ATI" tab and click on the "Add Product" link to enter the appropriate ID and Password in the fields. Click "Continue". Once submitted, your product will appear in your "My ATI" tab. Depending on the type of product code you entered, your products will appear in the "Learn", "Test", "Apply" or "Prepare for NCLEX" tab.

Please note: If your institution has selected the Self-Pay option, you will be asked to follow the instructions to update your address then select "Continue" to enter your credit card information. Once you select "Submit Order", your product will appear in your "My ATI" tab. Depending on the type of product code you entered, your products will appear in the "Learn", "Test", "Apply" or "Prepare for NCLEX" tab.

If you have questions, experience any technical difficulties, or need general assistance, please do not hesitate to call 1-800-667-7531.

For a complete list of the technical requirements necessary to test on the ATI Web site, please refer to the ATI Technical Requirements page at <http://www.atitesting.com/TechnicalRequirements.aspx>.

Thank you for choosing ATI to service your education needs.

**CENTRE FOR NURSING STUDIES
BN (COLLABORATIVE) PROGRAM**

MEMORANDUM

TO: Year 2 Students (Class 2022)
FROM: Jennifer Densmore, NURS 2515 Course Leader
DATE: June 21, 2019

RE: NURS 2515 Clinical - Fall Semester 2019

.....

PLEASE NOTE: LECTURES BEGIN WEDNESDAY, SEPTEMBER 4th. ALL OTHER COURSES START AS PER YOUR INDIVIDUAL SCHEDULES.

NURS 2515 Introduction to the Course

The introduction to NURS 2515 will be:

- Section 030 and Section 031 will be on Thursday, September 5th at 0900h in Classroom 103.
- Sections 032 and Section 033 will be on Thursday, September 12th at 0900h in Classroom 103.

All students are must attend. Following an orientation to the course students will then meet with assigned clinical faculty for unit specific orientation. The following Friday will be a clinical day.

NURS 2515 – Health Alterations I: Practice

NURS 2515 clinical consists of 2 (8-hour) shifts held every second week.

The alternate week you will be scheduled for labs at the Centre. This will include two lab sessions for NURS 2515 (Health Alterations I: Practice) and two lab sessions for NURS 2004 (Pharmacology and Nutrition) during that week.

NURS 2515 will be held at the Health Sciences Centre, St. Clare's and The Leonard A Miller Centre.

Thank you and have a wonderful summer!

**CENTRE FOR NURSING STUDIES
BN (COLLABORATIVE) PROGRAM**

**Nursing Textbook List – Year 2 (Class 2022)
Fall Semester 2019 & Winter Semester 2020**

Textbooks for nursing courses offered at the Centre are labeled *Centre for Nursing Studies*.

Bookstore Hours

The bookstore is open Monday to Friday 08:30 – 16:45 and remains open during the lunch period. The bookstore is closed on Saturday, Sunday and on all University holidays.

Extended hours are offered at the beginning of Fall and Winter Semesters. These hours of operation will be posted on their website.

Most of the second year textbooks for both the fall and winter semesters will be sold as an electronic package.

Textbooks

Electronic package

ISBN	Author (primary)	Title	Edition No.	Pkg price
9781771721196	Huether	Understanding Pathophysiology, Canadian Edition - Elsevier eBook on VitalSource	1	
9781927406670	Lilley	Pharmacology for Canadian Health Care Practice - Elsevier eBook on VitalSource (Retail Access Card)	3	
9780323567442	Pagana	Mosby's Canadian Manual of Diagnostic and Laboratory Tests - Elsevier eBook on VitalSource	2	
9781771720670	Perry	Maternal Child Nursing Care in Canada-Elsevier eBook on VitalSource	2	
9780323532822	Skidmore-Roth	Mosby's Drug Guide for Nursing Students with 2020 Update	13	
		Total Pkg Price		\$377.30

This electronic package is shrink-wrapped with the print book, Mosby's Drug Guide for Nursing Students with 2020 Update, 13th Edition ISBN: 9780323532822. The price for the book is included with the electronic package price.

Also required for purchase are:

NURS 2004

Gray Morris, D. Calculate with Confidence, Canadian Edition (available in electronic format but not as part of the above electronic packaged).

OR

Assessment Technologies Institute Inc. (2013). *Dosage calculation and safe medication administration 2.0*.

NURS 2015

Day, R.A. Brunner and Suddarth's Textbook of Canadian Medical-Surgical Nursing, 3rd ed
\$198.95

NURS 2502, 2515 & 2004

Lab Kit: Nurs 2502 2515 2004 Kit Nfce25-B4-Bts \$229.95

NURS 2003

Suggested but not required:

Huether. Study Guide for Understanding Pathophysiology. 6th (available in print format)

Students who need to submit information regarding costs of textbooks to financial institutions or funding agencies should retain this memo for future reference.

Used Textbooks

If you wish to purchase used textbooks, be careful to ensure that you have the correct edition.

Visit the MUN Bookstore Website www.bookstore.mun.ca for book prices and date of availability.